

# 5 steps to CRNI® Certification

**Infusion Nurses Certification Corporation (INCC)** is committed to promoting the CRNI® credential as the standard of excellence that nurses seek in order to provide optimal infusion care. INCC promotes the CRNI® credential to those who wish to demonstrate their expertise and gain confidence in the practice of infusion therapy, through certification. In this article, let us guide you through the initial steps to achieve CRNI® certification.

## Administrations

For starters, the CRNI® Exam is offered twice a year. As a candidate, you can sit for the Exam in either March or September.

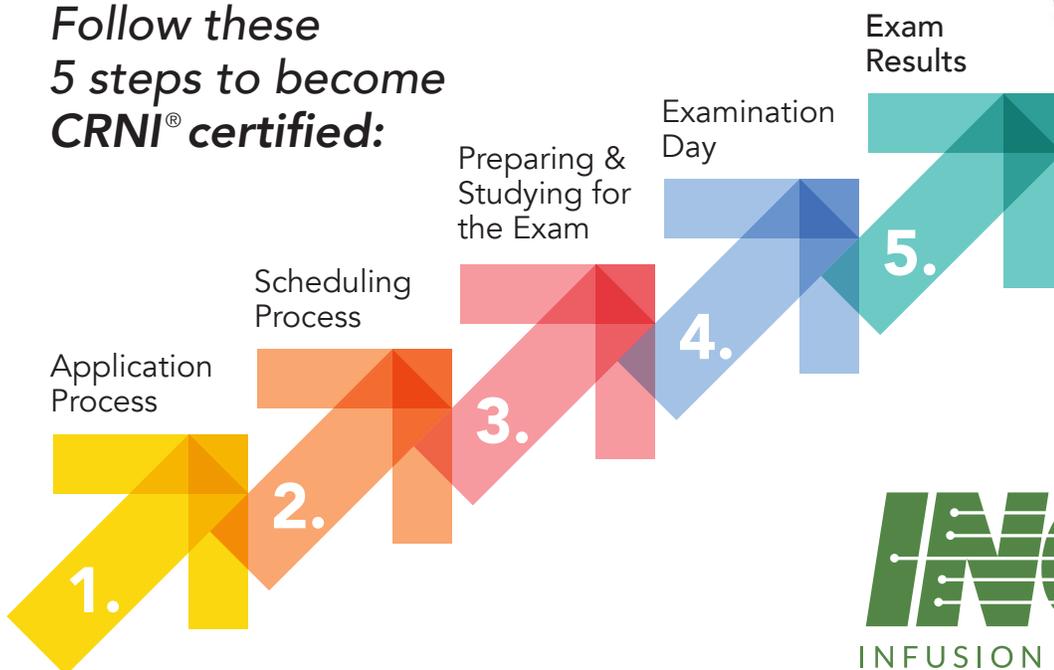
## Exam eligibility requirements

In order to sit for the CRNI® Exam, you must have a current, active, unrestricted RN license in the US or country of practice. In addition, you must have completed a 1600-hour requirement in the specialty. Fulfilling this requirement indicates to INCC that you are interested in becoming certified as a practitioner of infusion therapy. The 1600 hours do not have to be strictly clinical, bedside experience. The hours can include assessing, planning, implementing, and evaluating the care and needs of patients and/or clients who require infusion therapy.

*Examples may include, but are not limited to:*

- Daily assessment and care of peripheral and central vascular access devices
- Administration of medications by venous access, such as: IV antibiotics, hydration, biologic therapies, parenteral nutrition and others
- IV therapy - product evaluation, policy and procedure development, quality improvement, education

**Follow these  
5 steps to become  
CRNI® certified:**



# 1. Application Process

## Application Requirements and deadlines

To start the application process, visit [www.incc1.org](http://www.incc1.org) and click on the REGISTER tab to get started. Candidates who are also INS members can take advantage of a discounted registration rate.

## Application Acceptance

INCC will mail a receipt and confirmation letter of eligibility to all applicants within 7 to 14 days of processing an Exam application. If you do not receive a confirmation letter after you submitted your application, e-mail [incc@incc1.org](mailto:incc@incc1.org) or call (781) 440-9408 to confirm that your application was successfully processed. The confirmation letter will include your unique ID number, which is required to log into PSI Services' website, to schedule your Exam appointment and to register at the test site. Note: The first digit of your unique ID number is the letter I. It's a capital "i" for infusion. Your application is not considered complete until you receive a confirmation letter from INCC. If INCC finds you are ineligible to take the Exam, you will be notified. Applications not received by published deadlines are not guaranteed acceptance and may be subject to a \$50 late fee.

*Applications are processed in the order they are received.*

Application Deadlines		
	Early Bird Includes \$50 discount	Regular
Applications received after regular deadlines are not guaranteed acceptance and will incur a \$50 late fee		
March Exam	November 10	January 10
September Exam	June 10	July 10
Initial Certification Exam Fees		
INS Member	\$310	\$360
Non-Member	\$450	\$500
International Candidates		
International Site Fee	\$140	\$140

# 2. Scheduling process with PSI Services (INCC's testing company)

You must schedule a time, date, and location to sit for the CRNI® Exam through PSI Services. INCC does not manage your Exam appointment; PSI Services does. The scheduling process will commence in early February for a March administration or early August for a September administration. You will receive an e-mail from PSI Services with an invitation to schedule your test appointment. To secure your preferred testing date and time, please book early. You will need your unique ID number that starts with capital "I," which is provided in your Confirmation letter, to schedule your testing appointment.

Currently, the CRNI® Exam continues to be a live and in-person experience. The CRNI® Exam is not proctored online. Candidates will have access to PSI's secure testing network to take the CRNI® Exam. To find a US Domestic or international assessment center near you, visit [www.incc1.org](http://www.incc1.org) under EXAM BASICS to learn more.

# 3. Preparing and Studying for the Exam

You are encouraged to visit INCC's website [www.incc1.org](http://www.incc1.org) under STUDY INFORMATION to learn more about the content covered in the Exam. INCC's Study Information webpage is comprehensive and full of resources. It gives candidates an overall feel for the CRNI® Exam and it directs visitors to other suggested resources that have helped past candidates successfully prepare for the Exam. Pro tip: make sure to download the CRNI® Exam checklist. It's a good tool for checking-off items, from the beginning of the preparation process all the way to Examination day!

# 4. Examination Day

Knowing what to expect will set you up for success and it will also help you relax. To learn more about the testing environment, what documentation to bring, Exam restrictions and more, download your complimentary copy of the latest CRNI® Exam Handbook and refer to the "Test Day" section. To download your copy, visit [www.incc1.org](http://www.incc1.org) under EXAM CONTENT.

## 5. Exam Results

### If You Pass the Exam

The CRNI® credential becomes effective April 1 for successful candidates of a March Exam and expires three years later, on April 1. The credential becomes effective October 1 for successful candidates of a September Exam and expires three years later, on October 1.

After receiving official notification of CRNI® certification, the credential may be used only as long as certification remains valid and in good standing. Individuals may not use the CRNI® until they have received specific written notification that they have successfully completed all requirements, including passing the Examination and documenting the specified experience. Once you pass the Exam, download complimentary resources available to you, to help market the fact that you are a qualified specialist, having earned the right to practice as a CRNI®. Download resources at [www.incc1.org](http://www.incc1.org) under CRNI® RESOURCES.

### If you fail: Retake Discount

Candidates who were previously unsuccessful CRNI® Exam candidates automatically qualify for a \$50 discount. We hope this will motivate you to try again and successfully becoming a certified CRNI®.

### BONUS

To maintain your prestigious CRNI® credential, learn the very basics of CRNI® recertification:

1. To maintain the use of your CRNI® credential, you must recertify every 3 years.
2. You can recertify by Exam (on the final year of your certification cycle) or you can recertify by continuing education.
3. If you are recertifying by continuing education, you need a total of 40 Recertification Units (RUs), 30 of which must be from INS meetings (in person or online).

### Eligibility requirements for CRNI® recertification

1. Documentation of 1,000 hours of clinical experience in infusion therapy within the previous three years. Clinical bedside experience is not a requirement. Nursing experience may be in the areas of nursing education, administration, research, or clinical practice within the infusion specialty.
2. Documentation of a current, active, unrestricted RN license.

### Expiration of credential and CRNI® recertification deadlines (January, April and October)

The CRNI® credential is valid for three years, contingent upon continuous RN licensure. The three-year renewal cycle is based on INCC's assessment of the frequency of significant changes in infusion nursing. RUs must be earned between the date the credential became effective and the date the credential expires. Failure to successfully recertify by the deadline will result in the revocation of the CRNI® credential. An expired CRNI® will need to sit for the CRNI® Exam and pass to regain the CRNI® credential.

